

## Workplace World Heritage:

Stand Up for Historical Truth and for

**Respect, Diversity and Democracy.**

Bad Arolsen,  
May 15, 2022  
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# Head of Digital Transformation and Archives (m/f/x)

You believe in the power of open data, and you want to find ways for knowledge to have an impact today? As you see it, analog archives primarily provide the point of departure for an exciting journey of transformation into the digital world?

Then come and join the **Arolsen Archives** and take on the curation and development of a unique part of UNESCO's Memory of the World. We are the international center on Nazi persecution with the world's most comprehensive archive on the victims of National Socialism. We are working to ensure that the stories of millions of persecuted people are heard today and continue to play an important role in the future – because the reasons for persecution are not a thing of the past.

We are looking for an innovative person with a passion for organization and teamwork to head our analog and digital archives. You enjoy empowering your team and guiding its development. As a good networker, you are always on the lookout for new partners to help you make Europe's largest online archive even more accessible. As a good organizer, you work hard to optimize workflows and processes and create good working conditions. You are aware of the latest innovations in digitization, open data, and crowdsourcing, and you devise practicable solutions that make sense for the Arolsen Archives.

There is no need for you to be an archivist, a historian, or an expert in the culture of remembrance in order to fill this role. But you should have an interest in history and an idea of how we can take the lessons of the past and make them accessible to younger generations using a contemporary, interactive approach. We look forward to joining forces with you and your team to stand up strong for respect, diversity, and democracy.

**Your role:**

- You lead a large team of professionals (and support the team's growth and development in line with the vision and mission of the Arolsen Archives.
- You define strategic goals and build a culture of collaboration driven by innovation and accountability.
- Your responsibilities naturally include personnel management (150 employees) as well as organization and budget planning for your department.
- Together with your team, you develop interdisciplinary initiatives that make sure our documents are protected and accessible to millions of users worldwide.
- You build international partnerships and maintain them responsibly and professionally.
- You are very aware of your users' needs and profiles. You look after the various user groups of the online archive, help them to grow, and constantly strive to attract new users.

**Your profile:**

- You want to make a real difference, and you have a "hands-on mentality."
- You have a degree in economics, communication, information technology, social sciences, history, or a similar field.
- You have at least five years of management experience.
- You have a proven track record of achievement in change management.
- The importance of excellent project management is not just something you like to talk about – you know how to implement projects successfully while keeping everyone on board.
- UX and digital transformation are certainly not foreign concepts to you. You have the ability to think in terms of products. You align your strategy and resources accordingly.
- You have a sound knowledge of English and a some knowledge of German. Additional language skills would be a bonus!
- You are also highly organized and pragmatic when it comes to solving problems
- You believe in the power of teamwork to deliver solutions; you have no need of hierarchies. You treat the people on your team as equal partners and never lose sight of your common goal.

**More than just a job:**

Your expertise is valuable to us. And we will do our best to help you feel at home. A good work-life balance is one of the things we offer. And the opportunity to work in an international environment is another. What else awaits you at the Arolsen Archives?

- Varied and interesting tasks that are also socially relevant.
- The freedom to play an active role in shaping your position.
- Colleagues you can rely on. Our team-oriented organizational culture is characterized by flat hierarchies and a very open and friendly atmosphere.
- Flexible hours that can be adapted to suit your situation and that put you in charge of your own daily routine.
- Do you want to come into the office or would you prefer to work from home? We offer a wide range of hybrid work models so you can choose what suits you best!

The work we do fosters recognition of social diversity, and we promote diversity and inclusion among our employees.

**Remuneration:**

- Base salary € 75.000 – € 83.500
- 30 vacation days
- Holiday pay + end of year grant in total of 1 month salary

**Start:** As soon as possible.

**Interested?**

Are you interested in this role? **Please apply in English** by pressing the APPLY / SOLLICITEER button that you will find on our website [www.grassgreenerurope.com](http://www.grassgreenerurope.com)

If you want to hear more about this job, please contact our Managing Director, Mr. Eli Barenholz at [eli@grassgreenerurope.com](mailto:eli@grassgreenerurope.com) or call our office at +31.165.521004.

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\*) You can find more information on the TV AL II collective agreement [here](#)